

# **BONITA UNIFIED SCHOOL DISTRICT**

Official Minutes of the Regular Board of Education  
Meeting – Wednesday, October 5, 2011

Call To Order 12249. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Jim Elliot at the Education Center, 115 West Allen Avenue, San Dimas, California.

Members Present Jim Elliot, President  
Glenn Creiman, Vice President  
Chuck Coyne, Member  
Diane Koach, Member  
Patti Latourelle, Member

Staff Members Present Gary Rapkin, Superintendent  
Curtis Frick, Assistant Superintendent – HRD  
Lois Klein, Assistant Superintendent – Ed Services  
Ann Sparks, Assistant Superintendent - Business Services

## **ADDING ITEM TO CLOSED SESSION**

President Jim Elliot stated:  
Pursuant to Government Code Section 54954.2(b)(2), I move that an item of business not appearing on the posted agenda be added to the agenda so that the Board may consider and take action on it in Closed Session. The basis for this motion is that there is a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted. The item is as follows:

Conference With Legal Counsel- Existing Litigation  
Government Code Section 54956.9(a)  
Name of case: Student v. Bonita Unified School District; Office of Administrative Hearings Case #2011050094

Second: Mr. Coyne

All those in favor of adding the item to the agenda:  
Ayes: 5  
Noes: 0

The item will be added to the agenda.

## **REQUESTS TO SPEAK ON CLOSED SESSION AGENDA ITEMS**

Bonnie Perez, President of CSEA Chapter #21, addressed the Board on Closed Session Item: Public Employee Discipline/Dismissal/Release. Pursuant to Government Code Section 54957.

**CLOSED SESSION**

The meeting convened in Closed Session at 6:01 p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).
- Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under consideration.
- Public Employee Discipline/Dismissal/Release. Pursuant to Government Code Section 54957.
- Conference With Legal Counsel- Existing Litigation Government Code Section 54956.9(a)  
Name of case: Student v. Bonita Unified School District; Office of Administrative Hearings Case #2011050094

**OPEN SESSION**

12250. The meeting reconvened in Open Session at 7:05 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

12251. President Jim Elliot reported in Closed Session the Board approved a settlement agreement in the case of Student v. Bonita Unified School District, Office of Administrative Hearings Case #2011050094

Motion: Mr. Elliot

Second: Mr. Creiman

Ayes: 5

Noes: 0

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Jim Elliot.

**APPROVAL OF AGENDA  
ORDER AND CONTENT**

12252. Motion by Mr. Creiman, seconded by Ms. Latourelle, and carried by 5 Ayes, 0 Noes, approving agenda order and content.

**FEATURED PRESENTATION**

Oath of Office – Student  
Board Representatives

The Oath of Office was administered by the Board President, Jim Elliot, to the 2011-2012 Student Board Representatives:  
Kody Schneider – Bonita High School  
Amanda Garcia – Chaparral High School  
Jumel Nicole Sacro – San Dimas High School

The Board members welcomed the new Student Board Representatives.

Recognition of the District Librarian  
And Media Center Assistants

The Board recognized the District Librarian and the Media Center Assistants for the important role they play in helping our students learn to read and reach their reading goals.

Recognition of Hands On History  
Program

The Board recognized the many volunteers and staff who have contributed their time, money, and expertise to the Hands On History Program throughout the years. These volunteers and staff have spent countless hours in preparation for the Indian Camps, Rancho Days, and Gold Rush Camps, which provide a realistic educational experience for the students of the Bonita Unified School District.

Recognition of Facilities Department  
Employees and Report on 2011  
Summer Projects District-wide

The Board recognized the Facilities Department employees for their dedication to the outstanding maintenance of the District's facilities. Director Mike Phillips reported on the 2011 summer maintenance projects District-wide.

**COMMUNICATIONS-STUDENT REPRESENTATIVES**

Ramona Middle School

The student representative from Ramona Middle School addressed the Board of Education and reported on the current activities and events taking place at Ramona Middle School.

Bonita High School

Kody Schneider addressed the Board and reported on the current activities and events taking place at Bonita High School.

Chaparral High School/  
Ed Jones Educational Center

Amanda Garcia addressed the Board and reported on the current activities and events taking place at Chaparral High School and the Ed Jones Educational Center.

San Dimas High School

Jumel Nicole Sacro addressed the Board and reported on the current activities and events taking place at San Dimas High School.

**APPROVAL OF MINUTES**

12253. Motion by Ms. Koach, seconded by Ms. Latourelle, and carried by 5 Ayes, 0 Noes, approving the Minutes of the September 7, 2011 Regular Meeting of the Board of Education.

12254. Motion by Mr. Coyne, seconded by Ms. Latourelle, and carried by 5 Ayes, 0 Noes, approving the Minutes of the September 19, 2011 Special Meeting of the Board of Education.

**REQUESTS TO SPEAK ON OPEN SESSION AGENDA ITEMS**

No requests

**CONSENT AGENDA**

12255. Motion by Mr. Coyne, seconded by Ms. Koach, and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda.

Ann Sparks introduced Laura Steidley, the new Senior Director of Fiscal Services. The Board welcomed Ms. Steidley to Bonita Unified School District.

Extended and Overnight  
Educational Field Trips

12256. Approved extended and overnight educational field trips as listed. Itineraries are on file in the Educational Services Department.
- a. San Dimas High School AP Environmental Science Class to participate in the Joshua Tree National Park desert ecology study, Joshua Tree, CA, October 28, 2011 and January 16, 2012.
  - b. Ramona Middle School Band to compete at the Heritage Music Festival, San Diego, CA, April 20-22, 2012.

MOU Between BUSD &  
LA County Department of Mental  
Health

12257. Approved Memorandum of Understanding between Bonita Unified School District and Los Angeles County Department of Mental Health for the 2011-2012 school year.

Approve Non-Public Master  
Contract

12258. Approved Non-Public School Master Contract for 2011-2012.
- a. ABA Bears

**CONSENT AGENDA- Continued**

Attorney Fees for Special Education  
Student #81003067

12259. Approved attorney fees as required by settlement agreement for special education student #81003067.

Resolution 2012-03 Declaring  
October 24-28, 2011 as Red Ribbon  
Week

12260. Adopted Resolution 2012-03 declaring October 24-28, 2011 as Red Ribbon Week.

“A” and “B” Warrants

12261. Approved and/or ratified “A” (payments for school employees) and “B” warrants (payment for equipment, supplies and for the services of non-school employees) as listed.

Purchase Orders

12262. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.

Budget Transfers

12263. Approved budget transfers between major object codes, as presented.

Independent Contractors

12264. Approved Independent Contractor Agreements between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contractor Agreement are kept on file in the Business Office.

- a. Shaunna Gygli
- b. Dina Alsaffar
- c. Discovery Science
- d. Deana Hippie
- e. Mad Science of North Orange County
- f. Karen Schnee M.A. CCC-SLP/BCET

Surplus Property

12265. Declared items as listed as surplus in accordance with Education Code 17545 and authorized disposal.

First Month Enrollment Report

12266. Approved First Month Enrollment Report as of September 16, 2011.

Facility Use Request by La Verne  
Little League – Bonita High

12267. Approved facility use request by La Verne Little League for Sunday use of Bonita High School freshman baseball field.

**CONSENT AGENDA- Continued**

Application for South Coast Air  
Quality Management District Grant  
#G11569

12268. Authorized staff to apply for South Coast Air Quality Management District Grant #G11569 to replace older model diesel school buses.

Agreement Between BUSD &  
Atkinson, Andelson, Loya, Ruud,  
And Romo for 2011-2012

12269. Approved Agreement between Bonita Unified School District and Atkinson, Andelson, Loya, Ruud and Romo to provide legal services for the 2011-2012 school year.

Amended Agreement Between BUSD  
& Vavrinek, Trine, Day & Co., LLP

12270. Approved Amended Agreement between Bonita Unified School District and Vavrinek, Trine, Day & Co., LLP.

Change Order #6 Bid 10-11:04-1 –  
Bonita High School – Chap, Inc.

12271. Approved Change Order #6 Bid 10-11:04-1 for construction of the Bonita High School new gymnasium and gymnasium modernization projects – Chap, Inc.

Change Order #2 Bid 10-11:04-04 –  
Bonita High School – KAR  
Construction

12272. Approved Change Order #2 Bid 10-11:04-04 for construction of the Bonita High School new gymnasium and gymnasium modernization projects – KAR Construction.

Change Order #2 Bid 10-11:04-6 –  
Bonita High School – KCB Towers

12273. Approved Change Order #2 Bid 10-11:04-6 for construction of the Bonita High School new gymnasium and gymnasium modernization projects – KCB Towers.

Change Order #4 Bid 10-11:04-12-  
Bonita High School – JPI  
Development Group, Inc.

12274. Approved Change Order #4 Bid 10-11:04-12 for construction of the Bonita High School new gymnasium and gymnasium modernization projects – JPI Development Group, Inc.

**CONSENT AGENDA- Continued**

Change Order #4 Bid 10-11:04-14-  
Bonita High School –  
Chap, Inc.

12275. Approved Change Order #4 Bid 10-11:04-14 for construction of the Bonita High School new gymnasium and gymnasium modernization projects – Chap, Inc.

Resolution 2012-06 – Submittal of  
Application for CalRecycle Grants

12276. Adopted Resolution 2012-06 approving submittal of application(s) for all CalRecycle grants for which Bonita Unified School District is eligible.

Quarterly Report on Williams  
Lawsuit Settlement Complaints

12277. Accepted Quarterly Report on Williams Lawsuit Settlement Complaints.

Report on Quarterly Facility  
Inspections

12278. Accepted Report on Quarterly Facility Inspections.

Certificated Personnel Report

12279. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.

Classified Personnel Report

12280. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.

Educational Conferences

12281. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.

Donations

12282. Accepted with thanks the donation of gifts valued at \$1,200.00 as determined by the donor and in accordance with Education Code 35273 and instructed staff to send letters of appreciation to donors on behalf of the Board of Education and staff.

**CONSENT AGENDA- Continued**

Resolution 2012-07 Remuneration  
For Glenn Creiman Missing  
September 19, 2011 Special  
Board Meeting

12283. Adopted Resolution 2012-07 Requesting  
Remuneration/Reimbursement for Glenn Creiman  
missing September 19, 2011 Special Board  
Meeting pursuant to Board Policy 8140.

**DISCUSSION/ACTION AGENDA**  
**EDUCATIONAL SERVICES**

Conduct Public Hearing Reporting  
Status of Compliance with State  
Instructional Materials Funding  
Realignment Program (IMFRP)

12284. Motion by Ms. Latourelle, seconded by Mr. Creiman  
Opened Public Hearing reporting the status of  
compliance with State Instructional Materials  
Funding Realignment Program (IMFRP) Education  
Code Section #60119 for grades K-12 determining  
that each pupil in the District has sufficient  
textbooks or instructional materials in each subject  
that are consistent with the content and cycles of  
the curriculum frameworks adopted by the State  
Board of Education.

Hearing Opened: 7:55 p.m.

Lois Klein gave an overview regarding the  
requirements under Education Code #60119 that  
students have sufficient textbooks and instructional  
materials in each subject that are consistent with  
the content and cycles of the curriculum  
frameworks adopted by the State. Ms. Klein stated  
the District is fully compliant with the requirements.

Motion by Mr. Coyne, seconded by Ms. Latourelle,  
and carried by 5 Ayes, 0 Noes, Closed Public  
Hearing.

Hearing Closed: 7:58 p.m.

No Public comment.



**DISCUSSION/ACTION AGENDA**  
**EDUCATIONAL SERVICES**

Resolution 2012-04: Certification  
Of Compliance with State  
Instructional Materials Funding  
Realignment Program (IMFRP)

12285. Motion by Mr. Creiman, seconded by Ms. Koach, and carried by 5 Ayes, 0 Noes, adopted Resolution 2012-04: Certification of Compliance with State Instructional Materials Funding Realignment Program (IMFRP) Education Code Section #60119 for grades K-12 determining that each pupil in the District has sufficient textbooks or instructional materials in each subject that are consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education.

**STUDENT DISCIPLINARY ACTION**

12286. Motion by Ms. Latourelle, seconded by Mr. Coyne, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (c), (d), (k) and #48915 (a)(3) and (c)(3) approved recommendation that student #500632 be re-admitted for the fall semester 2011 to a school within the Bonita Unified School District.

**REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC**

Community

Elline Garcia, parent addressed the Board and expressed a personal concern for the P.E. grading process at Ramona Middle School.

PTA

No Comment

BUTA

No Comment

CSEA

Bonnie Perez, CSEA Chapter #21 President, addressed the Board and expressed appreciation to the Board for the recognition of the classified employees for the important work they perform in support of Bonita Unified School District and the students they serve.

BUMT

No Comment

**COMMUNICATIONS-BOARD/SUPERINTENDENT**

Ms. Koach reported attending the San Dimas Day and the La Verne Day at the Fair. She expressed appreciation to the two cities and the Fair for their support of the District and for their assistance in helping the students of Bonita Unified School District attend the Fair and participate in the educational exhibits. Ms. Koach reported the San Dimas Festival of Arts Wildlife Art Show will take place October 22-23 and will include student art work.

Ms. Latourelle reported attending the La Verne Day at the Fair and San Dimas Day at the Fair and enjoyed very much participating in the activities. She also enjoyed participating in the San Dimas Western Days Parade. Ms. Latourelle attended the La Verne Youth and Family Action Committee and noted the increased amount of lunches that were provided to children through the Summer Lunch Program, which is sponsored by the Committee. She noted the important work that took place throughout the summer that provided outstanding support to our students. She welcomed the Student Board Representatives. She expressed her appreciation to the Facilities Department employees for the outstanding maintenance of the school campuses.

Mr. Coyne expressed his condolences to Mike Kelly, Principal of San Dimas High School, whose mother passed away. He expressed appreciation to the Facilities Department for the outstanding work they are doing in maintaining the school sites. Mr. Coyne reminded everyone that the La Verne/San Dimas Educational Foundation Golf Tournament will take place on March 30, 2012 and encouraged everyone to participate.

**COMMUNICATIONS-BOARD/SUPERINTENDENT-cont.**

Mr. Creiman welcomed the new Student Board Representatives and expressed his appreciation to the Facilities Department for their outstanding work in keeping the school sites in great condition and especially for their dedication to the District and the students we serve. He reported attending the San Dimas Day at the Fair, the La Verne Day at the Fair, the San Dimas Western Days Parade, and will participate in the San Dimas High School Homecoming Parade on October 14. He thanked Bonita High School for making the effort to recognize all of the fall sports, including those that are not always well-attended.

Mr. Elliot expressed a desire to tour the construction taking place for the new gymnasiums at Bonita High School and San Dimas High School. Ms. Sparks reported that she will arrange a tour of the construction on the new Bonita High School gymnasium but will wait on the San Dimas High School gymnasium tour until it is at a safer stage of construction. Mr. Elliot expressed his appreciation for the partnership with Life Bible College and Citrus College, as well as surrounding high schools for providing the use of their facilities while the sports park renovation is taking place at San Dimas High School. Mr. Elliot reported at the San Dimas Day at the Fair, the District was recognized by the San Dimas City Council and the Fairplex and was presented with a plaque of appreciation noting that "it takes a village to educate a child." Mr. Elliot expressed appreciation to the City of San Dimas and the Fairplex for the recognition of the District.

Dr. Rapkin reported that in September he met with Principals and Assistant Principals, along with the District Office administrators to focus on their Goals and Action Steps for the 2011-2012 school year. He noted the important thread that runs through the process is to focus on where we are now as a district and where do we want to get to. He reported his school visits have started and has seen some very impressive things going on in the classrooms. Of note, was a visit to a Ramona Middle School math classroom, in which the teacher incorporated iPod technology into the course of a lesson and the profound effect it had on the students in gaining their interest and enthusiasm for the instruction being presented. He expressed appreciation to the staff at Ramona Middle School.

Official Minutes of the Regular Board of Education  
Meeting – Wednesday, October 5, 2011

**MEETING DATES**

The next Regular Meeting of the Board of Education will be held on Wednesday, November 2, 2011, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

**ITEMS FOR FUTURE AGENDAS**

**ADJOURNMENT**

The meeting adjourned 8:25 p.m.

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Gary Rapkin, PhD, Superintendent  
Secretary to the Board of Education